

**LOUISIANA STATE BOARD OF ELECTROLYSIS EXAMINERS
MEETING MINUTES**

DATE AND TIME: Monday June 26, 2017, 7:30 AM

LOCATION: East Jefferson General Hospital 4200 Houma Blvd. Dreyfus Room 1
Metairie LA 70006

The meeting was called to order by Tonya Freeman at 7:37 AM

Roll Call:

Tonya Freeman, Chair

Julie Bennett, Treasurer

Nicole Rogers, Physician to the board

No public was present

Reading of the Minutes:

Minutes from 4/10/17 meeting were read. Ms. Bennett moved to approve them and all voted in favor.

Treasurer's Report:

Ms. Bennett gave the most recent balance of \$21,507.39. This reflects the major expenses of new computer and hardware. Dr. Rogers moved to accept the report, Ms. Bennett seconded and all voted in favor.

Report from Board Members:

Ms. Freeman reported that the electric meter was stolen off the board building (7952 Picardy Ave. Ste B, Baton Rouge, LA 70809). This is apparently part of a rash of crimes (18 have been stolen in the area). Entergy has replaced it at no cost. Also every time it rains the phone lines go out. They will send someone out on Wednesday to address this issue. She has replaced the phone and it can take messages but there is a lot of static. Someone is coming out Wednesday.

Discussing late renewals. Several people have called irate that they had to pay a \$50 late fee. Ms. Freeman went to the Post Office 2 weeks ago and had 9 renewals that were postmarked December. She went inside to find out why we just got them. The Post Office lady thought they went into an overflow box. So she is in the process of reimbursing people who paid the late fee and sending a letter of apology.

A new licensee had not renewed but did so recently explaining that she did not realize she needed to renew every year. There was a motion to reinstate her license and all voted in favor.

Ms Freeman reported that our rent went up by \$25 per month (from \$300-325) and this was not factored into the pre-budget that was submitted 4-6 weeks ago. She is

hoping that everyone who renewed for 2016-7 will do it again in 2018. She thinks we will have enough money in our budget. There was a discussion about whether there is a need to increase the dues but not sure if the legislature would need to approve. There is already a lot of pushback about the dues being \$100. We can discuss with attorney at next meeting. However if an average of three new electrologists join per year this would make up the \$300 yearly cost.

Old Business:

Ms. Freeman went to Best Buy and purchased the Lovenox for \$579 (\$20 savings over what was discussed at the last meeting). She got the Office 365 for \$49.99 (annual software cost) and Quicken 2017 deluxe for \$74.99 (one time cost). They gave us a \$20 credit for the Quicken (it was \$54.99). Paid \$149.99 for Hewlett Packard printer (does double side printing, scans, and faxes). Total for all computer purchases was \$940.46. Best Buy at first would not accept a state check because of the personal program bundle and local address but it was finally resolved after Ms. Freeman cashed a check at the bank for \$940.46 and paid for the equipment with cash. The Geek Squad will still come in to move the data over from the old to new computers and wipe the data off the oldest of the 2 existing computers.

Ms. Freeman reported that our checks for today's mileage and per diem show the May 22nd date that was rescheduled for today. For the record she did not void those checks so they will just be used for today.

New Business:

No new business.

The next meeting date tentatively set was for Monday July 26th, 2017 at 8am in New Orleans. Dr. Rogers will upload the approved minutes from the last meeting.

Meeting was recessed at 8:18am.